



barnsley
progress through partnership

Date: 9 September 2009

Item: 2

Minutes of the Meeting held on 22 July 2009

In the Cabinet Room, Barnsley Town Hall

Present:

Tom Sheard	NHS Barnsley (Chair)
Anni Websdell	Learning and Skills Council
Ailsa Claire	NHS Barnsley
Ian Hanks	Job Centre Plus
Paul Pascoe	Yorkshire Forward
Shaun Jones	BMBC
John Lewis	Barnsley Chamber
Cathy Doggett	University Campus

Supporting:

Diane Tweedie	Secretariat
Pam Lee	Secretariat

Observing:

Ian Rooth	BMBC
Adam Civico	Barnsley Chronicle

1. Apologies

Stephen Houghton, Phil Coppard, Ade Robinson, John Welham, Iris Howard, Richard Horner and Andy Brooke

2. Minutes of the Meeting on 3 June and Matters Arising

- 2.1 Ian Hanks identified that Job Centre Plus know exactly how many people are on job seekers allowance and requested that this be reflected in the minutes. The statement attributed to him did not give this impression (4.6).

Action

- 2.2 The Inspiring Communities Fund Submission is currently being assessed with announcements due shortly.
- 2.3 The Future Jobs Fund is progressing. Ailsa Claire asked when the final decision would be made. Ian Hanks advised that the announcement would be made on 27 July.
- 2.4 The Delivery Partnership Arrangements report was scheduled to go to Cabinet today. The Chair advised the Board that Cabinet meeting had been cancelled as a mark of respect, due to the death of Councillor David Bostwick. The Board acknowledge the valuable work of Councillor Bostwick in his role as Chair of the Adults and Families Well Being Partnership and send their condolences to his family.
- 2.5 Board Members will be contacted by Jayne Venables regarding to progress potential funding for the Barnsley BME Residents' Panel.

**Jayne
Venables**

It was agreed that:-

- 1) **the minutes from the meeting of 3 June 2009 be accepted as an accurate record following the amendment as described at 2.1;**
- 2) **other matters arising would be covered on the current agenda.**

HOUSEKEEPING

3. Memorandum of Understanding

- 3.1 Diane Tweedie advised that the report gives an overview of the draft Memorandum document. This included, amongst other things, clarity around roles and responsibilities, rules of behaviour, governance arrangement and risk management. Board Members are requested to consult within their organisations and submit comments by 21 August. Ailsa Claire commented on impact assessments e.g. health, equality and their integration into the document.
- 3.2 Shaun Jones pointed out that now the new arrangements are taking shape it is a timely opportunity to take stock and clarify and work collectively as a partnership. Ailsa Claire commented that when the document becomes live it would need to be monitored. John Lewis referred to different levels of accountability, values and behaviour and the need to discuss the right matter and the correct level and added that we need to see the Audit Commission's report.

3.3 John Lewis advised that the deadline for comments, 21 August was too short. Paul Pascoe advised that he would share the document with his colleagues at Yorkshire Forward and report back, he requested that a follow up email be sent out highlighting the deadline. Paul thought that discussion of this document should be a single item agenda due to the detail and debate needed. Diane Tweedie suggested a part developed version of the document to the September Board meeting and then full discussion and debate at the 12 October meeting.

It was agreed that:-

- 1) **Board Members would feed back comments on the Memorandum by 21 August;**
- 2) **a further developed draft of the Memorandum will be available for the 9 September Board meeting;**
- 3) **a Workshop be held on 12 October to discuss and debate the Memorandum and further consider risk management and business continuity planning.**

**All
Members**

Secretariat

Secretariat

4. The Spirit of Barnsley Awards 2009

4.1 Diane Tweedie reported back on the Spirit of Barnsley Awards Ceremony which took place on 24 June. Over 50 people attended and 4 awards were made in the adult category and 2 in the young people category.

4.2 Paul Pascoe advised that evening was wonderful and gave the event full marks. Ailsa Claire thought extending the publicity for the event would be beneficial. Ian Hanks commented that it was a good evening and gave Board Members the chance to socialise in a “none work” setting.

4.3 Diane Tweedie commented that the Awards could be improved by opening them up and raising the profile to engage with more people.

It was agreed that:-

- 1) **the LSP would continue to support the Awards.**

5. One Barnsley Forum Feedback

- 5.1 Diane Tweedie introduced the report, advising that the Forum was to encourage active citizenship and to engage and connect with wider audiences and the third sector in support of NI 7. It also complemented the Third Sector Road Shows that were currently taking place.
- 5.2 The event featured speakers from the community (2 of which have won Spirit of Barnsley Awards) and a speed dating session (results in Appendix 2).
- 5.3 Shaun Jones commented on the connection between active citizenship and the Spirit of Barnsley Awards. Diane Tweedie advised that nurturing volunteers and active citizens needed to be revisited in 6 months with another event. Paul Pascoe suggested that invites to volunteers and citizens should be extended to their family and friends.
- 5.4 Tom Sheard pointed out that we need to do something more substantial to hit the NI 7 target. Diane Tweedie advised that this was a start and gives a better understanding. Information from the Road Shows would be received via Penny Stanley. Shaun Jones felt that this was a stepping stone to better engagement.

It was agreed that:-

- 1) **the Board supports the approach of using the findings from the One Barnsley Forum Event together with the Road Shows information to inform the NI 7 Action Plan;**
- 2) **the Board notes the feedback from the One Barnsley Forum Event.**

PERFORMANCE MANAGEMENT

6. LAA Performance – LAA Review Year 1 Overview

- 6.1 Shaun Jones advised that this report provides Board Members with the latest LAA review information which was recently submitted to the Department of Communities and Local Government, reflecting the end of year 1 performance position within the LAA.
- 6.2 Of the 30 designated targets, 18 were performing well (arson, crime) but 12 (listed under 2.3) were giving cause for concern. A Performance Clinic will take place on 4 August to focus attention on what we are doing and if we doing enough and in the right way. A step up in pace may be required in the 12 areas in years 2 and 3.

- 6.3 Paul Pascoe commented on NI 171 New Business Registration Rate and construction and couldn't see a step change being made in 2 years. John Lewis was concerned that the Enterprise Barnsley Funds (January 2007) are only just contracting (June 2009) and pointed out that due to the economy it was beyond our control. Shaun Jones advised that this needed discussing collectively. Paul Pascoe asked if it was the plan to go through the NIs. Shaun Jones answered yes and to make a collective impact and bring back to the Board.
- 6.4 It was noted that because of the senior people involved it had been difficult to arrange the Performance Clinic around diaries. Ian Hanks asked if a Task and Finish Group would be required. If this was identified as a priority then one would be created. Paul Pascoe commented that in a neighbouring council, key people but not senior people were recruited to the groups. Ailsa Claire thought that senior people may not be the right people as whilst they can give weight and direction they may not be knowledgeable enough with detail.
- 6.5 The Board requested a report back from the Clinic.

It was agreed that:-

- 1) the Board receives the LAA Review alongside the CAA emerging picture;**
- 2) Board Members consider the 12 targets which are "off track" and prioritise and examine these at the Partnership Performance Clinic;**
- 3) the Board receives a report back from the Partnership Performance Clinic in approximately 3 months.**

7. CAA Update – emerging picture

- 7.1 Shaun Jones asked Board Members to note the latest picture with particular emphasis on the red and green tags. Red tags may not be entirely appropriate and agencies must consider whether they agree with the tagging and if not are they able to supply information to challenge this rating. Diane Tweedie commented that it is also important to consider areas that we can highlight as green. The next milestone will be the draft assessment due in early September.
- 7.2 Ian Hanks and Paul Pascoe both commented that evidence to the Audit Commission should properly reflect what each agency is doing and we need to work hard to show this. Shaun Jones agreed this was a valid point.

7.3 The next steps will include:

- Review of further evidence supplied
- Join up assessment with other regulators
- Incorporate key messages from National Indicators, Place Survey and Organisational Assessments
- Ongoing dialogue with partners to:
 - Fill the gaps
 - Sign off the areas where we are clear
 - Focus the outstanding issues
 - Agree what further work needs to be done and by whom
 - Develop a shared view on the key issues
 - Agree indicative wording

It was agreed that:-

- 1) **Board Members note the emerging CAA picture for Barnsley;**
- 2) **Board Members examine the emerging picture alongside the LAA review document and consider the strategic implications for the LSP and the achievement of the SCS ambitions.**

GENERAL BUSINESS (FOR INFORMATION)

8. LAA – Reward Summary Confirmation Letter

8.1 Shaun Jones advised that the letter confirmed the baseline and targets. Rewards this year were relatively small. Ian Rooth confirmed that previously of the £6m (LPSA2) on offer we received £3m and that this time £1.5m was on offer. Shaun Jones advised that the formula was also slightly different. Based upon current performance we expect to receive at least half of it.

8.2 Ailsa Claire queried the NI 56 indicator. Shaun Jones commented on the flat line and thought it would be a struggle.

9. Proposed meeting dates and venues for the Board in 2010

9.1 Board Members to note the dates in their diaries.

9.2 A discussion took place regarding the timings, format and length of the Board meetings. It was considered that a 2.5 hour meeting with a 15/20 minutes informal break for networking and refreshments would be favourable. It was

thought that holding the meetings earlier in the day would be more productive. Venues other than the cabinet room at the Town Hall were also suggested.

- 9.3 It was decided that the next meeting (9 September) would commence at 4pm as usual with a 15/20 minute refreshment break for networking, finishing around 6.30pm. Member's views would be sought regarding changing the time of the meeting to earlier in the day. It was proposed that if possible these new arrangements would begin in the new year.

10. Future Business

- 10.1 As stated.

11. Any Other Business

- 11.1 Members thought that the new practice of printing the Board's Terms of Reference on the reverse of the Agenda was a very good idea.

Date and Time of Next Meetings

9 September 09 – One Barnsley Board Meeting 4pm in the Cabinet Room

12 October 09 – One Barnsley Away Day 1pm to 5pm Venue tbc

28 October 09 – One Barnsley Board Meeting 4pm in the Cabinet Room

16 December 09 – One Barnsley Board Meeting 4 pm in the Cabinet Room