

**One Barnsley Performance Management Group
Minutes of meeting 10th October 2005**

		Action
	Attendance	
	Graham Turner – BDA/Economic Partnership Phil Hollingsworth – Safer Stronger Communities Partnership Joe Micheli – Equalities, Diversity and Inclusion Partnership Gurmit Kular – Performance Improvement Unit John Woodside – One Barnsley Secretariat Marika Puglisi – One Barnsley Secretariat Diane Tweedie – One Barnsley Secretariat	
1.	Election of Chair and Vice Chair	
	It was agreed that Sandie Keene would Chair the Group The Vice Chair would be agreed at the next meeting in January.	JW to write to all members prior to next meeting
2.	Apologies	
	Sandie Keene Carol Walshaw Cllr Newman Graham Riding	
3.	Introductions	
	John Woodside explained that the remit of the Group was to performance monitor the Action Plans of the Delivery Partnerships and the Local Area Agreement Targets. The group would report on a quarterly basis into One Barnsley.	
4.	Terms of Reference	
	The terms of reference were discussed and the following changes were agreed: <ul style="list-style-type: none"> • To report to One Barnsley on the progress of targets and appraising the appropriate remedial action as identified by the Delivery Partnerships. • To identify best practice and national guidance • To identify key relationships and explain what and who they are. • To ensure that the information needs are met to support the performance management framework. 	
5.	Membership	
	The following additional members were agreed: <ul style="list-style-type: none"> • A rep from the voluntary and community sector 	DT to contact Eddie Street

	<ul style="list-style-type: none"> • GOYH representative • Helen Richardson Performance Improvement Unit <p>To ensure that members are able to fully engage in the process it was agreed to circulate a calendar containing information relation to performance monitoring responsibilities.</p>	DT
6.	Community Plan – Action Plan	
	<p>It was acknowledge that there is some duplication in the Plan particularly in relation to Children & Young People and the Learning Partnership. In areas where there is duplication the target would be placed within the Children and Young People’s Action Plan.</p> <p>There was some discussion about what criteria is used to assess the outcomes. The DFES uses a rating which demonstrates ‘capacity to improve’ . The self-assessment used for the Community Plan annual review uses a plausibility rating. For the purpose of consistency it was felt that this was the more appropriate system to use.</p> <p>There was some concern expressed that the Action Plans did not relate to a 3 year time frame and that this should be incorporated into the Action Plans.</p> <p>There are a number of cross cutting themes that need to be identified with the links being made between the Partnerships along with an agreement on the lead Partnership.</p>	DT to circulate guidance
7.	<p>The group was provided with a brief update of the progress being made with the Local Area Agreement.</p> <p>The Local Area Agreement Blocks are in the process of pulling together the information that was missing when the Agreement was initially signed in March. This information relates to agreeing baselines, targets and providing more detailed statistics.</p> <p>Further work is required to negotiate on the freedom and flexibilities. This was being pursued by block leads and the appropriate GOYH link officer.</p> <p>To ensure links were maintained with finance it was agreed to copy Ian Rooth into the group’s correspondence.</p>	
8.	<p>It was agreed that the next meeting would be held in January. At this meeting it would be beneficial to discuss a work programme for the group.</p> <p>Date of next meeting – 5th January 2006 10:30am Committee Room 3, Town Hall</p>	

